

Selection Procedure - Admissions for Master's and Ph.D. Post-Graduation Program in Anatomy of Domestic and Wild Animals (PGPADWA) happens annually according to the release of the selection notice on the Program website. **From February 25th to March 22nd, 2019.**

Foreign students may take part in the selection process by submitting a proper certified copy of the diploma (graduation degree for those applying for the Master's Program and Master's Degree for those applying for the Ph.D. Program), through consular overleaf stamp issued by the Brazilian diplomatic mission located in their country of origin, in addition to any other documents required in the selection notice or registration announcement.

Foreign students should provide the following documents when applying for the Master or Ph.D. Program selection process:

- 1- Application Form (Formulário de “Inscrição” – available on the School of Veterinary Medicine and Animal Sciences Post-Graduation website (<http://posgraduacao.fmvz.usp.br/formulario/>));
- 2- A clear and readable copies of the following documents:
 - a. Valid Passport Identification pages
 - b. Birth or Marriage certification
 - c. A 3x4 cm photograph, with your name identified on the verse.
 - d. Academic transcript;
 - e. A proper certified copy of the undergraduate degree diploma, with consular overleaf stamp issued by the Brazilian diplomatic mission located in their country of origin.
 - f. A Graduation Diploma
 - g. Certificate of graduation, if not included in the Diploma or Transcripts;
 - h. Diploma or certificate of graduation and academic transcript, for candidates who are in the last year of graduation at registration.
 - i. Master Degree Diploma or certificate (the diploma must have the stamp of the Embassy/Consulate overleaf), only for candidates who want to apply for Doctorate and already have a Master Degree;
 - j. Master's Degree transcript, for candidates who want to apply for Doctorate and already have a Master Degree;
 - k. Registration fee receipt of two hundred Reais (R\$200, 00), paid through bank invoice issued after the documents were checked by the Post-Graduation Office secretary;
 - a. Three reference letters from professors, advisors, researchers (name, position and address) who can provide information regarding the candidate (a template of “Carta de Referência” – is available on the Program website (<http://posgraduacao.fmvz.usp.br/formulario/>).
 - b. “Curriculum vitae”;

An English language knowledge test approval certificate will be required at the moment of registration. An English language knowledge test (valid for one year) can be performed at the School of Veterinary Medicine and Animal Sciences, University of São Paulo, or at Escola de Línguas e Cultura Anglo Americana in Pirassununga, SP where specific tests for Master's (minimum score of 6.0) and Ph.D (minimum score of 7.0) candidates will be applied by a sworn translator in pre-determined dates divulged by the School of Veterinary Medicine and Animal Sciences Post-Graduation Secretary. These tests can be replaced by the following English proficiency tests (if within a validation period of 4 years)

- a) TEAP (Test of English for Academic and Professional Purposes). Minimum punctuation required 65 points;
- b) WAP (Writing for Academic and Professional Purposes): 45 points;
- c) TOEFL iBT (Test of English as a Foreign Language – (Internet –based Test). Minimum punctuation required: 55 pontos;
- d) TOEFL ITP (Test of English as a Foreign Language – Institutional Test Program). Minimum punctuation required: 480 points;
- e) IELTS (International English Language Testing System). Minimum punctuation required: 4,2 points;
- f) Exams from Cambridge University. Minimum punctuation required: Level A of PET (Preliminary English Test).
- g) Michigan. Minimum score required: B1 (≥ 40 – independent level)

Foreign candidates from countries where Portuguese is not the official spoken language will be required to provide a Portuguese language Proficiency certificate Celpe-Bras, intermediate level, (issued by the Brazilian Ministry of Education) within 12 months after enrolled in the Master's Program or 24 months after enrolling in the Ph.D. Program. For more information call (0XX11) 3091-1311, 3091-7805 or by email: pganatomiafmvz@usp.br .

ADMISSION

Foreign students should provide the following documents for the Master or Ph.D. Program Registration:

- 1- Admission Form (Formulário “Matrícula de Ingressante” – available on the School of Veterinary Medicine and Animal Sciences Post-Graduation website (<http://posgraduacao.fmvz.usp.br/matricula/>));
- 2- Diploma or certificate of graduation and academic transcript, for candidates who are in the last year of graduation at registration;
- 3- Master's Degree transcript, for candidates who want to apply for Doctorate and already have a Master Degree;
- 4- Master's Degree transcript, for candidates who want to apply for Doctorate and already have a Master Degree;
- 5- An English proficiency test approval certificate; An acceptance letter from an Advisor accredited by the Post-Graduation Program in Anatomy of Domestic and Wild Animals;
- 6- A receipt for the Project submission to the Ethics Committee on Animal Use of

School of Veterinary Medicine and Animal Sciences, University of São Paulo (available at <http://orion.fmvz.usp.br/index.php>).

- 7- Valid Passport and temporary Visa type IV – Student or a valid Mercosul Visa;
- 8- A RNE - foreigner national registration or a RNE submission receipt valid through the registration date;
- 9- A CPF (individual taxpayer registry) or receipt of submission;

SELECTION PROCESS

The selection process will be evaluated by a board constituted by advisors from the PGPADWA designated by the PGPADWA Coordination Committee. The student's selection will take place between **April 8th, 2019 to April 15th, 2019**, at the Setor de Anatomia do Departamento de Cirurgia, Av. Orlando Marques de Paiva, 87, Bloco 7, Piso Superior, Cidade Universitária, São Paulo, and it is divided in three stages: CV evaluation (eliminary phase); a written test: scientific texts interpretation on Anatomy (eliminary phase); and Research project theme argumentation (classificatory phase):

- a- Phase 1: CV evaluation will be carried out on **April 8th, 2019**. The candidate presence is not necessary in this phase. Eliminary phase. Minimum required score is 7.0 out of 10.0 points. Evaluation Criteria: Professional experience (1 point); Teaching experience (1 point); Experience in scientific research (3 points); Technical/Scientific production (1 point); Academic transcript (2 points); Extracurricular activities (2 points). This phase results will be disclosed on **April 9th, 2019, from 10:00 AM**, at the PGPADWA secretary and on the PGPADWA website Selection Procedure (<http://www.posanato.vet.br/english/index.php>).
- b- Written Test: scientific texts interpretation on Anatomy. Eliminary phase. To the students that were approved in phase 1, scientific texts will be send to the e-mail address provided by the candidate at the application form. Questions on the text interpretation will be attached to the scientific texts, and should be answered and send back by e-mail to the PGPADWA secretary e- mail address (pganatomiafmvz@usp.br) by **April 10th, at 4:00 PM**. This phase results will be disclosed on **April 12th, 2019, from 10AM**, at the PGPADWA secretary and on the PGPADWA website.
- c- Research project theme argumentation. Classificatory phase. This phase will take place on **April 15th, 2019, at 9:00AM** or, in case of an interview request to be conducted by videoconference. Questions will be formulated to evaluate the project methodology (5 points out of 10) and the candidate knowledge on the project theme subject field (5 points out of 10). This phase can be conducted by videoconference or similar tool under a written request justifying its necessity and should be included to the other documentation provided by the candidate during the selection application process. This request will be validated by the PGPADWA Coordination Committee and the answer will be sent to the candidate until one week after the application date. The final minimum score for approval in the selection process will be 7.0 (seven), resulting from the arithmetic mean from the scores obtained in the three phases (CV evaluation, written test and research project theme argumentation). The final results

will be disclosure by the PGPADWA secretary and on the PGPADWA website (<http://www.posanato.vet.br/english/index.php>) after homologation by the Post-Graduation Committee of the School of Veterinary Medicine and Animal Sciences of the University of Sao Paulo.